This publication is prepared as an educational resource and should not replace legal advice. Copies may be downloaded from the website at http://www.njstatelib.org/services_for_libraries/consulting_services/library_trustees/.

2015 Edition

Mary L. Chute
State Librarian

Library Support Services
Victoria Rosch, Deputy State Librarian
Michele Stricker, Associate Director
Robert Keith, State Data Coordinator
Natasha Zaleski, Library Assistant

2005 Edition

This publication was funded through the Library Services and Technology Act and by the New Jersey Library Trustee Association.

Acknowledgements:

Susan Briant, former editor
Gail Dysleski
Patricia Hannon
Dan Harmatz
Janice Holt
Susan Kaplan
Carol Phillips
Victoria Rosch
Arlene Sahraie
Linda Seiler
Kathy Schalk-Greene
Patricia Tumulty

East Brunswick Public Library
West Milford Public Library
New Milford Public Library
New Jersey State Library
New Jersey State Library
East Brunswick Public Library
New Jersey State Library
Statewide Marketing
Old Bridge Public Library
Mt. Laurel Public Library
New Jersey Library Association

Linda Kay, former editor
New Jersey State Library

Montana Public Library Trustee Handbook
April 2015

To the Trustees of Public Libraries of New Jersey,

Thank you for your commitment to New Jersey’s libraries, and for serving your community as a library trustee. This Trustee Manual offers a wealth of information to assist you in your responsibilities. Whether you are a new or experienced trustee, you will find something in these pages to help you better understand your role as a trustee or county library commissioner.

In the years since this manual was first issued, much has changed in the way libraries operate and interact with their communities. Trustees are there to help guide their institution through these transitions, and the many changes to come, and to make sure that the library remains a vibrant community hub serving all populations seeking resources.

This manual has been organized into organized sections on the primary responsibilities of your position. In addition to clear chapters outlining your major roles and responsibilities, you will find links to supplemental resources on the New Jersey State Library’s website, and appendices of core documents.

Please remember that this manual is meant to be a general guide, one that you will reference time and time again. Use the information in this manual as a springboard for discussion. Your particular situation may call for a different response, so please do not hesitate to call the New Jersey State Library for consultation.

May your term as a trustee be personally rewarding for you. Thank you again on behalf of New Jersey’s libraries for your service as a trustee.

Best wishes,

Mary L. Chute

State Librarian of New Jersey
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