



Talking Book & Braille Center
2300 Stuyvesant Avenue
Trenton, NJ 08618-3226
1-800-792-8322
www.njstatelib.org/tbbc

Application for Library Services and Certificate of Eligibility

NAME
C/O
STREET ADDRESS APT NO.
CITY STATE ZIP
PHONE( ) DATE OF BIRTH
EMAIL

By law, preference in lending books and equipment is given to VETERANS. Please check here if you have been honorably discharged from the Armed Forces of the United States. [ ]

Please indicate the primary disability preventing you from reading regular printed material.

- [ ] Visual [ ] Blindness [ ] Deaf-blind
[ ] Physical [ ] Reading Disability (Requires M.D. or D.O. certification)

ALTERNATE CONTACT

ALTERNATE CONTACT'S NAME
PHONE ( ) EMAIL

If this is an account for use at SCHOOL, please indicate school name and address

SCHOOL NAME
ATTN:
ADDRESS
CITY STATE ZIP

APPLICANT NAME \_\_\_\_\_

DOB \_\_\_\_\_

**TO BE COMPLETED BY CERTIFYING AUTHORITY**

I certify that the Applicant named has requested library service and is unable to read or use standard printed material for the reason indicated above. (Please print or type.)

Authority Name \_\_\_\_\_

Title and Occupation \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Authority Signature \_\_\_\_\_ Date \_\_\_\_\_

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**DEFINITIONS OF PHYSICAL LIMITATIONS:**

**VISUAL HANDICAP:** Lacks visual acuity to read standard printed materials without special aids or devices other than regular glasses.

**BLINDNESS:** Visual acuity of 20/200 or less in the better eye with correcting glasses or the widest diameter of visual field subtending an angular distance no greater than 20 degrees.

**DEAF-BLIND:** Severe auditory impairment in combination with legal blindness.

**PHYSICAL HANDICAP:** Unable to hold a book or turn pages as a result of physical limitations. Examples include: without arms or the use of arms; impaired or weakened muscle and nerve control; limitations resulting from strokes, cerebral palsy, multiple sclerosis, muscular dystrophy, polio, arthritis, or similar conditions.

**READING DISABILITY:** Organic dysfunction of sufficient severity to prevent reading printed materials in a normal manner. **IF THIS DISABILITY IS CHECKED, A MEDICAL (M.D.) OR OSTEOPATHIC (D.O.) DOCTOR MUST SIGN.**

This **CERTIFICATE OF ELIGIBILITY** must be completed and signed by a competent authority OTHER than the applicant's immediate family. **AN ORIGINAL SIGNED COPY OF THIS APPLICATION MUST BE SUBMITTED TO TBBC.** In cases of blindness, visual impairment or physical limitations, competent authority is defined to include doctors of medicine and osteopathy, optometrists, registered nurses, therapists, professional staff of hospitals, institutions and public welfare agencies (such as social workers, case workers, counselors, rehabilitation teachers and superintendents). In the absence of any of these, certification may be made by a professional librarian or by any person whose competence under specific circumstances is acceptable to the National Library Service (NLS) for the Blind and Physically Handicapped, Library of Congress, Washington, DC. NLS administers [the federal law](#) under which the New Jersey State Library Talking Book & Braille Center operates.

**A. BOOK FORMATS (may select more than one format):**

Audio     Braille     Large Print (CHILDREN’S AND YOUTH ACCOUNTS ONLY)

**B. BOOK SELECTION (books sent from TBBC have a 3 month circulation period)**

1. Choose to have only titles you request sent to you. To select titles you can call our library, or search our library catalog, <http://opac.njlbh.org/opacnj>, or search the Talking Book Topics catalogs at <http://www.loc.gov/nls/tbt>, AND/OR

2. Download books through the Braille and Audio Reading Download (BARD) service. Once your TBBC account is active you can apply for BARD at <https://nlsbard.loc.gov>. There is a mobile app for BARD for use with an Apple, Android or Kindle Fire device AND/OR

3. Let TBBC select books based on your personalized subject and/or author list.

**No, do not** select books for me. I will call the library with my requests or download books.

**Yes**, I wish to have books selected for me from the subjects indicated below:

<input type="checkbox"/> Baby books (Young Readers)	<input type="checkbox"/> History (specify) _____	<input type="checkbox"/> Religion (Specify) _____
<input type="checkbox"/> Biography (Specify) _____	<input type="checkbox"/> Horror / Supernatural	<input type="checkbox"/> Romance
<input type="checkbox"/> African American experience	<input type="checkbox"/> Humor	<input type="checkbox"/> School Stories (Young Readers)
<input type="checkbox"/> Business / Economics	<input type="checkbox"/> Inspirational	<input type="checkbox"/> Sea Stories
<input type="checkbox"/> Christian fiction	<input type="checkbox"/> Jewish experience	<input type="checkbox"/> Science Fiction
<input type="checkbox"/> Classics	<input type="checkbox"/> Mystery	<input type="checkbox"/> Sports _____(specify)
<input type="checkbox"/> Contemporary fiction	<input type="checkbox"/> Nature and Animals	<input type="checkbox"/> Spy stories
<input type="checkbox"/> Fantasy	<input type="checkbox"/> New Jersey settings	<input type="checkbox"/> War stories
<input type="checkbox"/> Friendship (Young Readers)	<input type="checkbox"/> Nursery Rhymes (Young Readers)	<input type="checkbox"/> Westerns
<input type="checkbox"/> Historical Fiction (specify) _____	<input type="checkbox"/> Poetry	<input type="checkbox"/> Women’s experience

**Other subjects or authors** \_\_\_\_\_  
\_\_\_\_\_

### **C. PERSONAL PREFERENCES:**

#### **1) Will you accept books containing:**

Strong language	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> SOME
Graphic Violence	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> SOME
Explicit description of sex	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> SOME

#### **2) Will you accept:**

Fiction	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Non-Fiction	<input type="checkbox"/> YES	<input type="checkbox"/> NO

#### **3) Reading Languages:**

English       Spanish       Other (Specify): \_\_\_\_\_

#### **4) Reading level:**

Adult  
 PreK - K     1<sup>st</sup> grade     2<sup>nd</sup> grade     3<sup>rd</sup> grade     4<sup>th</sup> grade     5<sup>th</sup> grade  
 6<sup>th</sup> grade     7<sup>th</sup> grade     8<sup>th</sup> grade     9<sup>th</sup> grade     High School

### **D. EQUIPMENT**

*Audiobook players and special attachments are federal property. They are offered on extended loan to qualifying readers.*

Audiobook Player     Basic      **OR**       Advanced

Do not send me an audiobook player. I will use my own device and register it in BARD.

#### ***SPECIAL ATTACHMENTS***

- Pillow speaker** – limited to readers who are bedridden.
- Light Weight Headphones** – limited to readers living in a group setting
- Breath switch** – limited to readers with severe physical impairments.

## **E.MAGAZINE AND NEWS SERVICE (OPTIONAL)**

**Audio or Braille magazines** (<http://www.loc.gov/nls/reference/guides/magazines.html>)

Check here to request a large print list of available audio and Braille magazines.

*Audio magazines have a 1 month loan period.*

**NEWSLINE** – 300+ national newspapers and magazines available by phone or mobile app. Newsline is sponsored by the New Jersey Commission for the Blind and Visually Impaired.

**F. NEW BOOK LISTINGS** - Please indicate the title and format you want to receive.

**TALKING BOOK TOPICS :**            Large Print                            Audio

**BRaille BOOK REVIEW :**            Large Print                            Braille

## **G. TBBC NEWSLETTER.**

How would you like to receive our newsletter?

E-mail                            Large print                            Braille

## **H. HOW DID YOU LEARN ABOUT OUR SERVICES?**

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## **I. NEW JERSEY COMMISSION FOR THE BLIND AND VISUALLY IMPAIRED**

**(CBVI)** - Provides services in the areas of education, employment, independent living, and eye health through informed choice and partnership with persons who are blind or visually impaired, their families and the community.

Information on CBVI can be found on their website:

<http://www.state.nj.us/humanservices/cbvi/home/index.html>

Check here if you wish to be contacted by or receive information from CBVI

The New Jersey State Library Talking Book & Braille Center is supported with funds from the Institute of Museum and Library Services.

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**FREE MATTER  
FOR THE BLIND OR  
HANDICAPPED**

**NJ State Library Talking Book & Braille Center  
Attn: Readers' Services  
P.O. Box 501  
Trenton, NJ 08625-0501**