Present: Mary Chute, State Librarian; Victoria Rosch, Deputy State Librarian; Kathleen Moeller-Peiffer, Deputy State Librarian; Susan Kaplan; Bob Keith, NJSL Data Coordinator; Sheri Shafer, NJSL CFO; Brian Auger, Norman Gluckmann, Gloria Urban, Jerry Holtz, Pamela Price, Cheryl O’Connor; Maria Baratta, Assistant Director, TBBC; Valerie Tucci, Mary Romance.

Absent: Susan Heinis, Marian Bauman

Minutes: Karen Carson, TBBC Broadcast/Volunteer Coordinator

1. Meeting called to order by Chair Susan Kaplan
2. Kaplan stated that we were in compliance with the Open Public Meetings Act
3. Minutes unanimously accepted from 9/13/12 meeting (minutes distributed)
4. Statewide Database Statistics – Bob Keith (hand out distributed)
   July-December statistics presented
   BTOP Database statistics presented
   (O’Connor) suggested addition of text w/statistics for the statewide database committee
   (Kaplan) A high usage we can’t account for weakens our position w/vendors
   (Questions) What is Topic Search; ask EBSCO to provide granularity for their data (especially with Green File); add the Home Improvement Reference Center to database statistics.

5. (Peiffer) Progress on LSTA 5-year plan (report distributed)
   Access to quality information resources, ability to locate and access library and information resources through online tools and electronic networks and a knowledgeable library staff goals were addressed in the update
   (Auger) “Colleges can get a parallel service from Google for free.” (referring to JerseyConnect) Google should redefine term “educational institution.” If we could use this service, money could be saved for something else
   (Rosch) Libraries are government entities w/requirements to keep records. Record retention policy is on state web page.

6. TBBC Update – Maria Baratta
   BARD Public Library project: libraries have full access to BARD
   NJ is the only state doing this
   Pilot ends end of March or April
   Available through OneClick Digital for patrons w/smart devices. Vendor allows unlimited downloads. Anticipation of BARD available on iPhone in future
   Audiovision now recording NJ-themed books available through flash-drive and cartridge
   Looking into using radio frequency tags for ID – inventory control model
   No other libraries in the country are doing this
   Learning Ally (formerly known as RFB&D) records textbooks (fee involved)
7. Budget Update – Sheri Shafer, NJSL CFO (report distributed)
   Update on LSTA Grant Year 2012 as well as statewide projects
   For GY12 we have spent less than half the grant funds allocated by 12/31/12
   Statewide databases - $2.4m/year, mostly funded with LSTA funds
   Sequester: planned at 8.9% cut but will be more like 5% due to where we are in the federal fiscal year
   Grant Year 13 funds have started to be used in February for salaries
   $4.299m Network Funds (databases, Interlibrary loan, Jersey Cat, projects)
   Underspent TBBC due to attrition (people have left; not being replaced)
   More funds used than originally budgeted for databases due to not being able to budget as much as we’d hoped with Network funds
   Projecting $70K under-spending on state projects this fiscal year
   Seasoned director training for network funding goals was put on hold
   Diversity conference delayed until next fiscal year
   Will instead partner with LLNJ on MakerSpaces grant program

8. NJSL Update – Mary Chute, State Librarian
   Has been on “other end of LSTA program while at IMLS”
   “Everyone On” national (3 year) digital literacy ad campaign – 3/21/13 launch
   “To learn how to do one thing better on the internet”
   Partnerships are increasingly important
   Department of Labor and Workforce Development will co-present at NJLA conference
   (Kaplan) BTOP campaign made great headway with unemployed

9. Strategic Plan Update – Cheryl O’Connor, Executive Director, LibraryLink NJ (report distributed)
   Reaching out to stakeholders
   Demographics survey on web site
   Link to survey will go out on NJSL Direct
   (Kaplan left meeting at 2:50 pm, Vice Chair took over)

-Brian Auger, Committee Vice Chair

10. Old business (none)
11. New business: candidates for Peiffer to call for IT position
12. Other business (none)
13. Next meeting date TBA: not a Friday (commuting too bad); meet with Library Network Review Board
14. Meeting adjourned at 3:00 pm