

**DRAFT**

Library Network Review Board Meeting  
Monroe Township Library  
4 Municipal Plaza, Monroe Township, NJ 08331  
November 30, 2016

Present: Maureen Wilkinson, Janet Marler, Mark Titus, Joan Hipp, Fran King, Judy Cohn, and Laverne Mann

Absent: Daragh O'Connor

NJSL Staff: James Lonergan, Bob Keith, Mary Chute, and Sheri Shafer

LibraryLinkNJ: Kathy Schalk-Greene

Guests: Bill Wilson and Martha Kyrillidou, QualityMetrics LLC

Reporting: Natasha Zaleski

James Lonergan called the meeting to order at 2:05 pm.

Nominations for chair and vice chair: Janet Maher was nominated for chair and Laverne Mann was nominated for vice chair. Both were approved.

Approval of minutes: Meeting minutes from the LNRB meeting and the joint LSTA Advisory Council and LNRB meeting on December 4, 2014 were approved.

LibraryLinkNJ Report: Kathy Schalk-Greene reported on LLNJ. LLNJ is focusing on continuing education. They are working to develop their three-year strategic plan. They rebid for delivery services every three years and are doing a survey of libraries who receive delivery. 15 libraries applied for the mini-maker space grant (joint between LLNJ and New Jersey State Library). Three winners were selected and will be announced soon.

New Jersey State Library Report: Mary Chute reported on the State Library. Two highlights were the NJ LSTA Five Year Plan 2013-2017 evaluation and Five Year Plan 2018-2022 planning and Career Connections. Legislation dictates that LSTA evaluation and planning be done every five years. Evaluators from QualityMetrics will be helping with the evaluation and planning. There is a possibility there may be another round of Career Connection grants from Labor and Workforce Development.

There was a discussion about the Local Library Support Fund (LLSF). Concerns were voiced about a better statewide effort to inform the public and clarification of where the money is going. It is too soon to change the LLSF statute with state legislature, but perhaps in the future the money could be used as a designated fund rather than distributing it to all eligible municipal and county libraries, given the total raised this year, \$4,390.81, which could amount to less than \$1.00 for a number of libraries and would average around \$17.00 per library.

Sheri Shafer reported on the Library Network budget. 3 reports were discussed: NJSL FY 2016 Statewide Projects, NJSL FY 2017 Statewide Projects, and NJSL FY 2017 Library Network Funding.

James Lonergan reported on Library Network regulations and statewide database/e-resource and JerseyCat ILL management system procurement. The State Library's regulations have to be reduced. The three areas are professional librarian certification, Library Network services, and state library aid and grants. These changes must be cleared by the governor's office first before being prepared for the NJ Register. On July 1, new statewide database/e-resource contracts were signed with EBSCO and Infogroup. A few EBSCO resources were removed and Rosetta Stone was added for public libraries. The contract with Auto-Graphics for JerseyCat (ILL) runs out in June 2017. The State Library will assemble a committee and issue an RFQ early next year.

Bob Keith reported on statewide database/e-resources and network statistics and state contract status. Bob discussed 4 reports: 2015 databases statistics, Job & Career Accelerator usage (2014 - 2016), Rosetta Stone statistics (July - October 2016), and statewide reference service transactions (2013 - 2016). The heaviest use of databases/e-resources were academic libraries followed by school, public, and special libraries. Usage has been going up.

New business: no new business.

Old business: no old business

Proposed date for next meeting: Date to be determined, possibly next spring.

Adjournment: meeting was adjourned at 3:00pm.