



## New Jersey Library Construction Bond Act

### Project Timeline Extension Request Form

Date of Request: \_\_\_\_\_

Name of Grantee: \_\_\_\_\_

Project Reference: \_\_\_\_\_

Application Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Original Anticipated Completion Date (Month/Year): \_\_\_\_\_

Prior Revised Anticipated Completion Date, if Applicable (Month/Year): \_\_\_\_\_

New Anticipated Completion Date Requested (Month/Year): \_\_\_\_\_

**Instructions:** Please complete this form to request an extension, pursuant to Section 1.3 of the Grant Agreement, of the project's estimated construction completion date set forth in the Grantee's Grant application if the project's construction period exceeds the original timeline (or a previously approved timeline extension) by more than twelve (12) months. The extension request must be submitted to the State Librarian no less than three (3) months **prior** to the original (or revised and previously approved) completion date of the project.

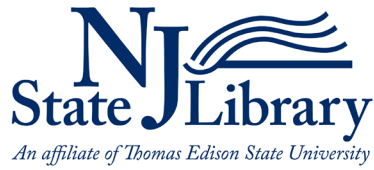
**Please email the completed form to Jennifer R. Nelson, State Librarian, at [jnelson@njstatelib.org](mailto:jnelson@njstatelib.org).**

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Pursuant to N.J.A.C. 15:24-6.1(f), the State Librarian, in consultation with the President of Thomas Edison State University, will grant an extension for good cause with documentable reasons. Such approval applies only to an extension of the time period for construction. Any additional costs incurred for the project due to the extension, should the extension be granted, are the responsibility of the Grantee in accordance with Section 1.2(c) of the Grant Agreement.

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The undersigned hereby represents and certifies that the above information is true and accurate.

Signature of Authorizing Official: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

\*\*\*\*\*  
*The below space to be completed by the New Jersey State Library.*

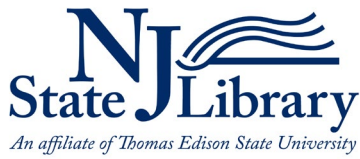
The Request for a Project Timeline Extension, extending the anticipated completion date from \_\_\_\_\_ to \_\_\_\_\_ is:

**Approved**                       **Denied**

X: \_\_\_\_\_  
Jennifer R. Nelson  
State Librarian

Date: \_\_\_\_\_

Comments:



**New Jersey Library Construction Bond Act  
Project Timeline Extension Request Form  
Part Two - Revised Project Schedule**

Name of Grantee: \_\_\_\_\_  
 Project Reference: \_\_\_\_\_  
 Application Number: \_\_\_\_\_  
 Request Date: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Original Project Schedule	If Applicable, Prior Revised Project Schedule	New Project Schedule
(as set forth in grant application)	(as revised per any prior approved extension)	(new revised project schedule)

**Anticipated Start Date (Design):**  
**Anticipated Start Date (Construction):**  
**Anticipated Completion Date:**

Fill out cash flow requirements for the revised project schedule in chart below:

Date	Anticipated Grant Funds	Grant Match	Other Funds	% Complete
Month 1				
Month 2				
Month 3				
Month 4				
Month 5				
Month 6				
Month 7				
Month 8				
Month 9				
Month 10				
Month 11				
Month 12				
Month 13				
Month 14				
Month 15				
Month 16				
Month 17				
Month 18				
Month 19				
Month 20				
Month 21				
Month 22				
Month 23				
Month 24				
Total				