

MINUTES – LIBRARY NETWORK REVIEW BOARD

October 10, 2023, 2:00PM – based on notes from Michael Maziekien

In Attendance

LNRB Members: David Costa, Deborah Gaspar, Muhammad Hassan, Sarah Lester, Laverne Mann, Natalie Nizolek. Excused: Katelyn Nesi.

NJ State Library Staff: Michael Maziekien, Jennifer Nelson

LibraryLinkNJ Staff: Ralph Bingham, Jon Braun, Jennifer Bruno, Mi-Sun Lyu, Darby Malvey

1. Welcome – Michael Maziekien welcomed attendees.
2. Review of Prior Meeting Minutes – Minutes of the May 8, 2022 meeting were approved, motion by Deborah Gaspar, seconded by Sarah Lester.
3. Guest Speakers – Staff from LibraryLinkNJ attended to provide updates on new and ongoing developments. Executive Director Ralph Bingham introduced LibraryLinkNJ staff. Administrative Operations Manager Jennifer Bruno provided delivery-related updates, a new ticketing and tracking solution for delivery issues, and barcode scanning capability. IT Project Manager Mi-Sun Lyu, acting as Tech Advisory Group liaison, spoke about AI-related programming, including AI webinars and an AI ambassadors series for library staff. The Tech Advisory group is also planning a major tech event later in the year. A new LibraryLinkNJ website was rolled out in May, and new content is being added regularly. Online Learning and Digital Content Specialist Jon Braun spoke about the Niche Academy Online Training Portal and about a three part series on digital literacy being constructed, the first part coming out in October 2023. Programming and Outreach Manager Darby Malvey spoke on multiple upcoming webinar subjects, Super Library Supervisors, readers advisory programs, and partnerships with outside organizations to create events like Mental Health First Aid Training, Anti-Trafficking Training. MentorNJ is hosting ongoing meetups, as well as forming a partnership with Tennessee librarians. Ralph Bingham closed the update with further discussion of new developments with delivery, including the hiring of a delivery manager and information on delivery locations.
4. Reports
 - a. New Jersey State Library
 - i. Jen Nelson, State Librarian's Report – Jen reported that Dr. Nicole Cooke will be at the NJLA Conference as an NJSL-sponsored speaker. Sharon Rawlins will be the project manager for a \$750,000 information literacy grant from the Institute of Museum and Library Services. Updates were also provided on the Affordable Connectivity Program and Capital Projects Fund applications.
 - ii. Sheri Shafer, Network Budget Update – Sheri provided a breakdown of the FY2023 Library Network budget, and a detailed update on the FY2024 Library Network Budget.
 - iii. Michael Maziekien, Statewide Services Updates – Michael provided updates on the Palace Project, including access to a statewide virtual barcode and plans to further develop NJ's statewide eContent collection
 - b. Ralph Bingham, LibraryLinkNJ – Ralph's update was provided as part of the earlier LibraryLinkNJ presentation.

5. Old Business – Michael Maziekien provided updates on JerseyClicks databases, including statistical reports, plans for staff-facing webinars through 2024, and the formation of a new E-Resources Advisory Committee, meeting in October 2023.
6. New Business – None.
7. Unfinished Business
 - a. Topics and Guests for Upcoming Meetings – It was agreed that representatives from the Library Development Bureau would be invited to an upcoming meeting to discuss LDB initiatives.
 - b. Dates for Upcoming Meetings – It was agreed that Michael would send out potential dates for the subsequent LNRB meeting in December or January, and would seek information on whether attendees would be available for in-person or virtual events.
8. Adjournment – Natalie made a motion to adjourn and Laverne Mann seconded; motion passed.