

CAPITAL PROJECTS FUND (CPF) GRANT COMMUNITY ENGAGEMENT - STAKEHOLDER MAPPING WORKSHEETS VERSION 2.1

How to use the mapping tool

- The project manager or project team can take an initial pass. The goal is to give everyone a shared understanding of who the players are and the current nature of the relationship
- At any time, the project manager can work with the service delivery partners to refine the map from their perspective.

Entity / Audience	Role	Key point(s) of contact	Current relationship and frequency of contact	Desired relationship	Timeline and strategies for engagement
Service Delivery Partners					

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Entity / Audience	Role	Key point(s) of contact	Current relationship and frequency of contact	Desired relationship	Timeline and strategies for engagement
Municipal / County Contacts					

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Entity / Audience	Role	Key point(s) of contact	Current relationship and frequency of contact	Desired relationship	Timeline and strategies for engagement
Municipal User Groups					

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Entity / Audience	Role	Key point(s) of contact	Current relationship and frequency of contact	Desired relationship	Timeline and strategies for engagement
Other organizations with vested interest and/or relationships with user groups					

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Entity / Audience	Role	Key point(s) of contact	Current relationship and frequency of contact	Desired relationship	Timeline and strategies for engagement
Internal Staff Team					

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Entity / Audience	Role	Key point(s) of contact	Current relationship and frequency of contact	Desired relationship	Timeline and strategies for engagement
General Public					

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How to use the Step 2: Template for Engagement mapping tool

- Step 2 should be copied and populated for each specific audience/entity.
- It serves as a quick reference guide that you can print out for each engagement activity.

Entity/Audience:

Role:

Key point(s) of contact:

Current Relationship:

Desired Relationship:

Top 5 Questions:

Notes: