

THE LINK

for State Employees

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Sign Up For ILLiad

Borrowing books from other libraries, known as interlibrary loan (ILL) has never been easier.

With the web-based system known as [ILLiad](#), you can ask, at your convenience, for books that the State Library does not own. You can check the status of your request to determine how soon you might receive the books as library staff search for the books at other libraries. [ILLiad](#) looks at libraries nationwide and at Jerseycat, a statewide ILL system supported by the State Library.

Requests arrive at the Interlibrary Loan unit immediately. You can monitor your account from start to finish and even request a renewal yourself.

As an active state employee in one of the three branches of state government (executive, judicial or legislative), all you need to register for the [ILLiad](#) service is a State Library borrower's card, computer access using Microsoft Explorer and an e-mail account. You should have no overdue or lost books.

Help setting up your account is available from the Interlibrary Loan unit Monday through Friday, 8:30 a.m. to 4:30 p.m. Call 609-292-6229 or 609-633-0556.

Read more about [ILLiad](#) on our web site at: <http://illiad.statelib.org/illiad/illiad.dll>

If you first need to set up a State Library [borrower's account](#), you can register online at

http://www.njstatelib.org/CyberDesk/Services_State_Gov.php

Find Full Text Articles

You are working on a research project and looking for specific journal articles. You want to find the full text of the articles quickly so you check the publisher's web site or search the Internet, to no avail. But isn't everything available for free online these days? Unfortunately, the answer is no. Until that day arrives, we rely on paid subscriptions to databases that gather the content of journals and magazines in electronic format.

At the State Library, we give state employees access to many premium subscription databases.

Every publisher has different rules for how much of their material they make available as full text. For example, some publishers offer all of their content, while others provide only certain years. Some have an "embargo period" in which the most recent 6 months, or even one year, is not available, but anything older is. Some publishers provide no online access, but you can find a citation or an abstract. Of course, the older an article is, the less likely it will be available in electronic format in a database.

So, how do you find out which journals allow full text access, for what years, and in what databases? Try [TDNet](#), found on the New Jersey State Library web site at: <http://www.njstatelib.org/Cyberdesk>. Click on "Electronic Journals" under Research Tools.

A screen for [TDNet](#) will appear with a search box. Enter a journal title or browse through an alphabetical list. Press "Enter" or click on the "Go" button to bring up results. If [TDNet](#) finds the title, then the names of the databases where the journal articles can be found are listed in hypertext along with the years of online coverage that are available.

If you are within the State Library building, you can click directly on the hypertext link of the name of the database to look for the article; however, if you are not, you will need to write down the names of the databases that [TDNet](#) found, and go to them directly from our “Electronic Resources by Title” page at http://www.njstatelib.org/Electronic_Resources/title/index.php. [TDNet](#) is a great tool to use if you know which journal has the article you want.

If you don't know which journal you want, begin with [EBSCOhost](#). To find [EBSCOhost](#), go to “Electronic Resources” at the State Library web site, select “Databases by Title,” and locate [EBSCOhost](#) in the alphabetical list. [EBSCOhost](#) is a grouping of databases on a variety of subjects including business, health, psychology and history. Each database is described. You choose one database to search, or you can search several simultaneously. If you need full text immediately, [EBSCOhost](#) provides a full text check box on the search screen.

Finally, remember that help is available at the library. If you have not found what you are looking for, don't give up! A reference librarian can help you choose a database, find out if full text is available and request an article from another library if we do not have it. Contact reference at 609-292-6220.

GET A STATE LIBRARY CARD!

Getting a State Library [borrower's card](#) is worthwhile because, as a state employee, you can use it to:

- Check out materials from our collection;
- Make requests from our Horizon catalog / circulation system on the Internet;
- Make free photocopies from our state copiers on Levels 2, 3 and 4;
- Access premium licensed databases available only to state employees and Thomas Edison State College students, staff and mentors;
- Access [ILLiad](#) and [Jerseycat](#) interlibrary loan systems in order to request books not available at the State Library.

Books borrowed from our collections may be picked up and returned to the library at 185 W. State St., or they can be sent to your office and returned to the library through interoffice mail.

To obtain a [borrower's card](#) visit our web site at www.njstatelib.org/cyberdesk/. Under “Services,”

click either “Services to State Government” or “Services to TESC.” Fill out the required fields and click “Submit.” Your request goes to our e-mail address for processing. Your library card and pertinent information will be sent to you.

We Have Historic New Jersey Regulation and Statute Material

If you are trying to determine how a particular New Jersey regulation or statute appeared in the past, before amendments, the law section of the State Library has the material that can help you.

In our files we have superceded looseleaf pages of the New Jersey Administrative Code, arranged by the date they would normally be discarded. We also have a full set of the original administrative code (published in 1970), and the code as it appeared in May 1995 (before West Group began publishing it).

With this material, we can track down for you the language of any code section as it read on any date from 1970 to present.

Likewise, for researching historic statutory material, we have saved all superceded volumes of New Jersey Statutes Annotated, beginning with the original volumes, and N.J.S.A. pocket parts, beginning in 1972. If your research predates the current statutory compilation (first published in 1937), our collection includes older statutory compilations dating back nearly to the beginning of the state's history. For this assistance, call Law Reference at 609-292-6230.

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Hours: 8:30 a.m. to 5 p.m. Monday through Friday
Saturday from 9 a.m. to 4 p.m.

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